

UCHI Conference Funding

Applicant Name, Department, and email address:

Name of conference/program to be funded:

Proposed date(s):

Please briefly describe the purpose of the conference and the impact and scholarly contribution for UConn and humanities dialogue on campus (200-word max):

Please briefly describe the proposed format for the conference/program (workshop, speakers, etc.)

Identify the intended audience and projected number of attendees. What are your strategies for building an engaged audience? If you'll be live streaming this event in conjunction with holding the event in-person, tell us how that will be carried out.

Please provide a proposed budget. When creating a budget please keep in mind UConn's and UCHI's commitment to diversity and inclusion and include any costs associated with transcription for live-streaming or other related programming.

Amount requested from UCHI \$

Amount requested from other funders \$

Name of other possible project funders:

Information on what UCHI provides/requires if funding is granted:

1. Prior to the event, you will share publicity info with UCHI and we will promote the event on our social media sites.
2. We cannot offer aid in arranging catering or reserving rooms. We can, however, make a reservation if you would like to have your event in UCHI spaces. Contact UCHI (uchi@uconn.edu) ASAP to check on availability. We ask that you work with your department's administrator to access and expend the funds once they are transferred.
3. If your event is funded—and as a condition of this funding—you will need to complete a UCHI Data Collection form at the end of the academic year. We'll be using the form to gather information for our annual report, which helps us to secure continued funding from the university. We'll be asking you about how many people attended your event, any intellectual outcomes (e.g., plans for future collaborations, proposals, or publications), and the event's other impacts. So please, collect this info at the time of your event.
4. If you happen to take any photographs at your event, please share them with us! We'd love to feature these in our monthly newsletter and on social media. You can email them to uchi@uconn.edu